

# GARSDALE PARISH COUNCIL

Minutes of the meeting held on Thursday 17<sup>th</sup> November 2011 at 7.30 pm  
at Garsdale Village Hall.

**Present:** Tony Roberts (Chairman)  
Caroline Cattermole  
Pauline Fozzard  
David Labatte  
Thomas Todd.

**In attendance:**

**Apologies for absence:** Michael Roper  
Pat Thynne



Handwritten signature and date: 26/11/2013

Caroline agreed to take the minutes

**1. MINUTES OF LAST MEETING**

The minutes of the last meeting held on 15<sup>th</sup> September 2011 were signed and approved as a correct record.

**2. Matters arising not on the agenda –**

The recent works to the Village Hall had been completed satisfactorily. The water supply is still causing problems. Tony agreed to speak to Mike regarding the history of this and to seek advice on possible repairs.

Sedbergh and Dentdale Transport Group; Caroline had attended one meeting on behalf of the Parish Council; however time of the meeting has changed and so it may not be possible to go again. They will continue to send minutes to us.

CALC meeting – Caroline had attended; Becksides roadside repair is on priority list.

**3.** The Parish Council books and computer have been returned by Kate to Tony who asked if there was any storage available for the older documents. Tom advised that there are two filing cabinets in the village hall that the Parish Council obtained some time ago; however a key is needed to secure the files.

**4. Correspondence –**

Letter from Fire brigade Union re closing local control function; this has now been vetoed so will remain – No further Action

Boundary Commission – changes will not affect Garsdale – No Further Action

Yorkshire Dales Access Forum Membership – Caroline to pass request to Brenda Koo who may be interested

YDNPA Housing Development Plan – available to view at Sedbergh library, Tony will view these

Minerals proposals map – will not affect Garsdale – No Further Acton

A requested from Hilary Hodge, Chair of Sedbergh Parish Council had been received requesting that Garsdale Parish Council sends a letter of support for the purchase of the Tourist Information and Community Office building by a group of

Sedberghians calling themselves the White Knights who have raised £60,000 to buy the building on behalf of the community – It was agreed that we should send a letter of support.

SLDC Participatory Budget Pilot – nothing Garsdale could run - No Further Action

SLDC small highway improvements. Tony to write to Keith Masser to get dates of the regular visits by the maintenance team to enable someone local to meet with them to highlight current issues

SLDC re-surfacing – Garsdale is not on the list now until at least March 2012

Roosecote Biomas Power Station – near Barrow – No Further Action

## 5. **Planning Applications**

East Scale – Pat reviewed the application and passed her comments to Tony who then sent them to YDNP. The main concern was electricity the supply, would this be above or below ground. No response received yet.

Network Rail mast at Garsdale station, comments were sent in regarding its position. No response yet

Kirk Bridge – a discussion took place regarding its historic significance which was acknowledged. It was noted that work had recommenced but we had not yet received notice of any approval.

There were no new planning applications

## 6. **Fibre GarDen Broadband**

Tony updated the meeting on the progress of the broadband project. **Fibre GarDen** had now been reregistered as a Community Interest Company and should now be referred to as **fibre GarDen CIC**. The grant application was proceeding well and was on target for submission by the 31<sup>st</sup> December.

It was hoped that a second information leaflet would be produced by **fibre GarDen** for distribution to the parish before Christmas and Tony suggested that we could also produce a leaflet to go with it to inform of Parish developments.

## 7. **Finance**

Last year's audit has been completed and sent in to BDO who had responded with some small amendments that had now been finalised.

A statement of the current financial position was submitted by Tony. It was noted that our contributions for the past two years to the North West Air Ambulance Trust have not been banked. – Tony agreed to write to clarify.

The CALC subscription for this year was still outstanding. It was agreed to pay this as soon as possible.

Invoice for repairs to Village Hall have been paid and there was some VAT to claim back.

Parish Fund – Tony suggested that with the current savings on the costs of a Parish Clerk and to avoid any comeback on carrying forward surpluses in the accounts, we should establish a Community Parish Fund. This could receive applications from parishioners for small local projects that could just make a difference in some areas.

Precept for 2011/12. It was agreed that the precept should be increased by 5%, which is in line with inflation. Tony is to complete and return the forms by the 29<sup>th</sup> November 2011.

An application submitted by Anne Fleck, Managing Director of **fibre GarDen**, for assistance with the set-up costs of the project that will be of great benefit to the whole of the Parish was received. Tony declared an interest, so stood down at this point. A similar application has been made to Dent PC. It was agreed to grant request for a contribution of £500.

**8. Patient Forum**

Pauline had attended last meeting; links/shared arrangement with Sedbergh School by the Practice staff. The new building is progressing, hope to move in on w/e of 24<sup>th</sup> February 2012. There will be multi-functional rooms for rent at commercial rates. They are still looking for a name and logo for the building.

**9. Diamond Jubilee**

A second meeting has been held and much interest generated. Quotes are being sought for music, advertising, prizes, hog roast etc. Tony suggested contacting all local business in the Dale by email asking for donations.

**10. AOB**

Tony will contact Mike about the water problems in the Village Hall; we need to make progress on this, ideally before the Jubilee celebrations.

**Date of next Meeting**

Thursday 19<sup>th</sup> January 2012 at Lucid Optical Services, if possible – Tony to talk to John Colton - to look at way leave maps for broadband in the Dale

GARSDALE PARISH COUNCIL - ACCOUNTS 2011 to 2012

GARSDALE PARISH COUNCIL - ACCOUNTS 2011 to 2012				ANALYSIS														
DATE	FROM	CHQ	AMOUNT	DATE	CHQ	PAID TO	ADMIN	SUBS	GRANTS	INS	137	PROJECTS	VAT	TOTAL				
1 Apr 2011	Balance B/F		1,106.02	14 Jul 2011	100378	Aon Ltd				358.04				£358.04				
20 Apr 2011	SLDC		1,857.00	14 Jul 2011	100379	Sedbergh School - Printing	7.50							£7.50				
14 Jul 2011	Sedbergh School	100379	(7.50)	9 Sep 2011	100481	SLDC Parish Election Costs	57.19							£57.19				
14 Jul 2011	Aon Limited	100378	(358.04)	8 Nov 2011	100482	KDM Building Supplies Ltd						1,190.00	238.00	£1,428.00				
25 Jul 2011	SLDC Grant Village Hall		100.00	17 Nov 2011	100483	CALC Subs		45.50						£45.50				
25 Jul 2011	Sedbergh District Community Grant VH		200.00	17 Nov 2011	100484	fibre GarDen			500.00					£500.00				
9 Sep 2011	SLDC Parish Elections	100481	(57.19)	18 Nov 2011	100485	BDO					110.00		22.00	£132.00				
8 Nov 2011	KDM Building Supplies ✓	100482	(1,428.00)	27 Mar 2012	100486	A Roberts (Stamaps & Website)	31.62							£31.62				
17 Nov 2011	CLAC Subs	100483	(45.50)											£0.00				
17 Nov 2011	fibre GarDen	100484	(500.00)											£0.00				
18 Nov 2011	BDO	100485	(132.00)											£0.00				
30 Mar 2012	A Roberts Expenses	100486	(31.62) ✓											£0.00				
<b>NET BANK BALANCE</b>			<b>703.17</b>								<b>96.31</b>	<b>45.50</b>	<b>500.00</b>	<b>358.04</b>	<b>110.00</b>	<b>1,190.00</b>	<b>260.00</b>	<b>2,559.85</b>

ACCOUNTS SUMMARY @ 15.03.2012

Balance at 31.03.2011	1,106.02
Received	2,157.00
Payments	<u>(2,559.85)</u>
	<b>703.17</b>

Unpresented chqs

NW Air Ambulance	100376	100.00
NW Air Ambulance		50.00 Not brought forward
A Roberts	100486	31.62
Balance Carried Forward		<u>181.62</u>

£ 268.75

884.79 Agrees Bank Statement

## Section 1 – Accounting statements for

Readers should note that throughout this annual return references to a 'local council' or 'council' also relate to a parish meeting.

	Year ending		Notes and guidance
	31 March 2011 £	31 March 2012 £	
1 Balances brought forward	999	1106	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2 (+) Annual precept	1500	1857	Total amount of precept received or receivable in the year.
3 (+) Total other receipts	NIL	300	Total income or receipts as recorded in the cashbook less the precept received (line 2). Include any grants received here.
4 (-) Staff costs	800	NIL	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5 (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the council's borrowings (if any).
6 (-) All other payments	593	2560	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7 (=) Balances carried forward	1106	703	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8 Total cash and short term investments	1106	703	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – to agree with bank reconciliation.
9 Total fixed assets and long term assets	NIL	NIL	The recorded book value at 31 March of all fixed assets owned by the council and any other long term assets e.g. loans to third parties and any long term investments.
10 Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11 Trust funds (including charitable) disclosure note	YES NO	YES NO	<b>Disclosure Note:</b> The council acts as sole trustee for and is responsible for managing trust funds or assets. (Readers should note that the figures above do not include any trust transactions.)
	✓	✓	

I certify that for the year ended 31 March 2012 the accounting statements in this annual return present fairly the financial position of the council and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

Date

I confirm that these accounting statements were approved by the council on this date:

and recorded as minute reference:

Signed by Chair of the meeting approving these accounting statements.

Date